



Australian High Commission
Port Moresby

Job Application Form

Please complete and submit this form in hard copy to the Australian High Commission,
Human Resources Section or by email to pngahc.recruitment@dfat.gov.au

Role you are applying for			
Title:	Assistant Gardening Supervisor		
Personal particulars			
Given names:		Family name:	
Gender:		Nationality:	
Address:			
Mobile number:		Alternative phone number:	
Email address:			
How should we contact you? (please <input checked="" type="checkbox"/> tick preference)		Email <input type="checkbox"/>	Telephone <input type="checkbox"/>
Your employment history (list your current or most recent employer first)			
Employer	Position	Dates from / to	Reason for leaving
Your experience (please <input checked="" type="checkbox"/> tick)			
Gardening and grounds maintenance experience	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Experience leading and managing staff	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Languages you speak and/or write confidently (please <input checked="" type="checkbox"/> tick)			
English	Spoken <input type="checkbox"/>	Written <input type="checkbox"/>	
Tok Pisin	Spoken <input type="checkbox"/>	Written <input type="checkbox"/>	

Your qualifications / training (leave blank if not applicable. List your most recent qualification first)			
Qualification title	Institution / training provider	Year completed	Study location
Equal employment opportunity details (completion of this section is voluntary. Please tick <input checked="" type="checkbox"/>)			
Person with a disability:		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, do you require any specific support to assist with the recruitment process?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Please enter details if specific support is required:			
Professional referees			
Primary referee			
Company		Name	
Position		Their relationship to you	
Phone number		Alternate phone number	
Email address			
Secondary referee			
Company		Name	
Position		Their relationship to you	
Phone number		Alternate phone number	
Email address			

Written application

Provide a one page statement about how your knowledge, skills, experience and/or qualifications make you suitable for this role.

All applicants must provide a one-page statement of claims to be considered for any position with the Australian High Commission, Port Moresby.